

To: All Staff Members driving to camp

From: Sandy, Ron, Jon, Evan & Rick

Re: Parking of Staff Cars – New Parking Areas

All Staff are **required to car pool or use the Camp Bus unless driving campers to Camp.**

Please park your car in the designated staff areas. Specialty/Waterfront staff head in at the fence perpendicular to Gordon's Corner Road being careful not to park where our buses park. Group Leaders and office staff should park parallel to Gordon's Corner Road on either side of the dumpster making 2 rows. Counselors should park in the first four rows closest to Gordon's Corner Road. Drivers should park in designated rows, near the vans. Please car pool and park in these designated spots at **Orientation on Friday, June 19th**. On that day, you will be issued a parking permit tag to be placed on your front windshield.

Staff is required to sign in, no later than **8:25 am** unless riding on a bus. Staff is dismissed after all buses have departed and all PT's have been picked up. Our parking lot is very busy at dismissal time. **Please drive slowly and courteously** in parking lot. **The front of the parking lot closest to building is reserved for Parents and visitors only. Do Not Park In These Spots.** Thank you for your cooperation.

Name _____ Birth Date _____

Camp Position _____ Phone _____

I will be driving a car to camp this summer. Type, model, year of car _____

Color _____ License Plate _____

1. I will be car pooling with: Name _____ Division _____

Type, model, year of car _____ Color _____ License Plate _____

2. I will be car pooling with: Name _____ Division _____

Type, model, year of car _____ Color _____ License Plate _____

3. I will be car pooling with: Name _____ Division _____

Type, model, year of car _____ Color _____ License Plate _____

If you have a problem, please see Sandy or Rick.